Walking-Working Surfaces Inspection

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| Department | Location | |
| Inspection conducted by: | | Date Click to enter date |

Note: If a correction or repair involves the structural integrity of the surface, a Qualified Person must perform or supervise the correction or repair.

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| **General Work Environment** | | | **Yes** | **No** |
| 1 | Is a documented, functioning housekeeping program in place? | |  |  |
| 2 | Are all worksites clean, sanitary and orderly? | |  |  |
| 3 | Are work surfaces kept dry and appropriate means taken to assure the surfaces are slip-resistant? | |  |  |
| 4 | Are all spilled hazardous materials or liquids, including blood and other potentially infectious materials, cleaned up immediately and according to proper procedures? | |  |  |
| 5 | Is combustible scrap, debris and waste stored safely and removed from the worksite promptly? | |  |  |
| 6 | Are accumulations of combustible dust routinely removed from elevated surfaces including the overhead structure of buildings, etc.? | |  |  |
| 7 | Is combustible dust cleaned up with vacuum system to prevent airborne dust particles in the environment? | |  |  |
| 8 | Is metallic or conductive dust prevented from entering or accumulating on or near electrical enclosures or equipment? | |  |  |
| 9 | Are covered metal waste cans used for oily or paint-soaked waste? | |  |  |
| 10 | Is cleaning equipment and chemicals stored properly? | |  |  |
| 11 | Are walkways and stairways properly illuminated? | |  |  |
| **Walkways** | | **N/A** | **Yes** | **No** |
| 12 | Are aisles and walkways kept clear and marked as appropriate? | |  |  |
| 13 | Are wet surfaces covered with non-slip materials? | |  |  |
| 14 | Are holes in the floor, sidewalk, or other walking surface repaired properly, covered, or otherwise made safe? | |  |  |
| 15 | Is there safe clearance for walking in aisles where motorized or mechanical handling equipment is operating? | |  |  |
| 16 | Are materials or equipment stored in such a way that sharp projections will not interfere with the walkway? | |  |  |
| 17 | Are spilled materials cleaned up immediately? | |  |  |
| 18 | Are changes of direction or elevations readily identifiable? | |  |  |
| 19 | Are aisles or walkways that pass near moving or operating machinery, welding operations, or similar operations arranged so employees will not be subjected to potential hazards? | |  |  |
| 20 | Is adequate headroom provided for the entire length of any aisle or walkway? | |  |  |
| 21 | Are standard guardrails provided wherever aisle or walkway surfaces are elevated more than 30 inches above any adjacent floor or the ground? | |  |  |
| 22 | Are bridges provided over conveyors and similar hazards? | |  |  |
| 23 | Other: | |  |  |
| **Floor and Wall Openings** | | **N/A** | **Yes** | **No** |
| 24 | Are floor openings guarded by a cover, a guardrail, or equivalent on all sides (except at stairways or ladder entrances)? | |  |  |
| 25 | Are toeboards (minimum vertical 3.5” height) installed around the edges of permanent floor openings where persons may pass below the opening? | |  |  |
| 26 | Are skylight screens able to withstand a load of at least 200 pounds? | |  |  |
| 27 | Is the glass in windows, doors, glass walls, etc., subject to possible human impact, of sufficient thickness and type for the condition of use? | |  |  |
| 28 | Are grates or similar type covers over floor openings such as floor drains designed to allow unimpeded foot traffic or rolling equipment? | |  |  |
| 29 | Are unused portions of service pits and pits not in use either covered or protected by guardrails or equivalent? | |  |  |
| 30 | Are manhole covers, trench covers and similar covers, and their supports designed to carry a truck rear axle load of at least 20,000 pounds when located in roadways and subject to vehicle traffic? | |  |  |
| 31 | Are floor or wall openings in fire-resistant construction provided with doors or covers compatible with the fire rating of the structure and provided with a self-closing feature when appropriate? | |  |  |
| 32 | Other: | |  |  |
| **Stairs and Stairways** | | **N/A** | **Yes** | **No** |
| 33 | Are handrails, stair rail systems, or guard rail systems on all stairways having four or more risers? | |  |  |
| 34 | Are all stairways at least 22 inches wide? | |  |  |
| 35 | Do stairs have at least 6 feet, 8 inches of overhead clearance? | |  |  |
| 36 | Do stairs angle no more than 50 degrees and no less than 30 degrees? | |  |  |
| 37 | Are risers on stair steps uniform in size, with no riser higher than 9.5 inches? | |  |  |
| 38 | Are stair treads uniform in size, with tread depth no less than 9.5 inches? | |  |  |
| 39 | Are steps slip-resistant? | |  |  |
| 40 | Are stairway handrails located between 30 inches and 38 inches above the leading edge of stair treads? | |  |  |
| 41 | Is the distance of stair rail systems above the leading edge of stair treads at least 30 inches (if installed before 10/1/20) or 42 inches (if installed after 10/1/20)? | |  |  |
| 42 | Do stairway handrails have at least 2.25 inches of clearance between the handrails and the wall or surface they are mounted on? | |  |  |
| 43 | Where doors or gates open directly on a stairway, is a platform provided so the swing of the door does not reduce the width of the platform to less than 20 inches (if installed before 10/1/20) or 22 inches (if installed after 10/1/20)? | |  |  |
| 44 | Are stairway handrails capable of withstanding a load of 200 pounds, applied in any direction? | |  |  |
| 45 | Where stairs or stairways exit directly into any area where vehicles may be operated, are adequate barriers and warnings provided to prevent employees from stepping into traffic? | |  |  |
| 46 | Other: | |  |  |
| **Elevated Surfaces** | | **N/A** | **Yes** | **No** |
| 47 | Are signs posted, when appropriate, showing the elevated surface load capacity? | |  |  |
| 48 | Are surfaces that are elevated more than 30 inches provided with standard guardrails? | |  |  |
| 49 | Are all elevated surfaces beneath which people or machinery could be exposed to falling objects provided with toeboards (minimum 3.5” vertical height)? | |  |  |
| 50 | Is a permanent means of access and egress provided to elevated storage and work surfaces? | |  |  |
| 51 | Is required headroom provided where necessary? | |  |  |
| 52 | Is material on elevated surfaces piled, stacked, or racked in a manner to prevent it from tipping, falling, collapsing, rolling, or spreading? | |  |  |
| 53 | Other: | |  |  |
| **Loading Docks** | | **N/A** | **Yes** | **No** |
| 54 | Are dock boards or bridge plates used when transferring materials between docks and trucks? | |  |  |
| 55 | If loading dock height is 48 inches or higher, are there fall protection measures in place? | |  |  |
| 56 | If activities bring high traffic close to a hazard (e.g. an edge), are the floors marked or guards in place? | |  |  |
| 57 | Has the dock area been periodically cleaned to remove accumulated debris? | |  |  |
| 58 | If present, is emergency equipment blocked or damaged (e.g., fire extinguisher)? | |  |  |
| 59 | Are dock plates and boards designed for the loads, and are lift trucks being used properly and in good repair? | |  |  |
| 60 | Other: | |  |  |

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| **Item #** | **Comments/Action Items** |
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