



# HSIP REQUIREMENTS CHECKLIST

This document provides a summary of Health Sciences Immunization Program (HSIP) requirements and acceptable documentation for each item. Students are encouraged to begin collecting documentation and obtain needed immunizations or lab tests as soon as possible after admission. If you do not have a health care provider, please see the [HSIP webpage](#) for a list of [Health Care Resources](#) and find answers to frequently asked questions.

## DOCUMENT SUBMISSION PROCESS

Students submit their immunization and test result documentation to a web-based system called CastleBranch. Once you are accepted, your program sends instructions for creating your CastleBranch account along with deadlines for meeting requirements. Documentation is required for each item (listed below), which you must upload to the *To Do List* in your CastleBranch account. This checklist helps you keep track as you obtain your health records. You can use [these tips](#) for locating your records. You will also find detailed instructions for meeting each required item in your CastleBranch account. Due to the nature of health professions training programs, exemptions are rarely granted and only in alignment with CDC recommendations, [HSIP policy](#), and University policy and practice.

## DOCUMENTATION REQUIREMENTS

### Tips to ensure documentation is *not* rejected during the submission process:

- Records must clearly indicate full student name, vaccine type, and exact dates (month/day/year) for each dose. Verbal histories, year only, or "1/1/year" dates are not accepted.
- Pharmacy print-outs, provider/clinic-verified childhood records/cards, chart notes, state immunization registry records, and electronic print-outs are all acceptable proof of immunization.
- Submit actual lab report printouts showing titer or IGRA results. An immunization summary does not suffice as a lab report.
- Full student name, collection or "draw" date, and a numeric reference range must be included on all lab reports.

## CHILDHOOD IMMUNIZATIONS

A primary childhood tetanus, diphtheria, pertussis (DTaP/DTP/DT/Td) series is required as well as a childhood polio series. You will attest "Yes" if you have received BOTH childhood vaccine series. You will attest "No" if you have not received either series or have received only one of the series. If you answer "No," HSIP will contact you to discuss the adult make-up schedule for the missing series.

## MMR: MEASLES (RUBEOLA), MUMPS AND RUBELLA

**Two doses of the MMR 3-component vaccine are required** (other vaccine types *not* accepted), given on or after 12 months of age and at least one month apart, **OR** positive measles, mumps, and rubella antibody titers.

- Two doses of MMR 3-component vaccine dated January 1971 or later; two live vaccines may be given on the same day or at least one month apart, **OR**
- Lab reports showing positive IgG antibody titer results for measles (rubeola), mumps, and rubella (NOTE: IgM titers are *not* acceptable).

## VARICELLA

**Two doses of varicella-containing vaccine are required**, given on or after 12 months of age and at least one month apart, **OR** positive varicella IgG antibody titer. **History of disease is not accepted.**

- Two doses of varicella vaccine dated March 1995 or later; two live vaccines may be given on the same day or at least one month apart **OR**
- Lab report showing positive varicella IgG antibody titer result (NOTE: IgM titer is *not* acceptable).

## **TETANUS-DIPHTHERIA-PERTUSSIS**

**One adult dose of Tdap is required.** If you received it more than 10 years ago, an additional dose of an adult Td-containing vaccine is needed. Titers are **not** accepted in lieu of Td/Tdap vaccine.

- Documentation of an adult Tdap vaccine within the past 10 years

### **OR**

- Documentation of an adult Td within the past 10 years **AND** a Tdap vaccine after 6/1/2005 (when adult vaccine became available)

## **TB SCREENING**

**An initial** (entry year) screening of an **IGRA blood test** - QuantiFERON-TB Gold or T-Spot is **strongly preferred OR TWO separate TB skin tests** (PPD) is **required**, unless you have documentation of a previous positive test result.

The second PPD must be placed 1-3 weeks after the first is **read**. PPD documentation must include: full name, dates placed, dates read, and results in mm. Results obtained by "self-read" are not accepted.

Optional TB documentation forms for the two-step TB skin test are in your CastleBranch account. **Refer to your CastleBranch account for your program's required screening time frame and due date.**

## **COVID-19 VACCINE**

- Documentation of 2-dose mRNA vaccine series (Pfizer/Comirnaty or Moderna)

### **OR**

- Documentation of 1-dose J&J (Janssen)

Although a COVID-19 booster dose is not required by HSIP at this time, please submit the booster if you have already received it. Practicum sites may require a booster dose.

## **ANNUAL INFLUENZA VACCINE**

Submit documentation of seasonal influenza vaccine **after** August of entry year and each year thereafter. Influenza vaccine to-do action will populate in your CastleBranch account 21 days prior to the due date set by your program.

## **HEPATITIS B**

**Complete Hepatitis B vaccine series** spaced appropriately per standards set by the Centers for Disease Control and Prevention (CDC) **AND a positive Quantitative Hepatitis B Surface Antibody Titer (HBsAb-QN/CONC/Index titer) drawn AFTER completion of a full Hep B vaccine series.** The lab report **must include both a result AND a numeric reference range.**

- Three or more documented doses of Hepatitis B vaccine **AND** a positive Quantitative Hepatitis B Surface Antibody Titer (HBsAb-QN/CONC/Index titer) drawn after completion of the series, **OR**
- Two doses of Heplisav-B vaccine **AND** a positive Quantitative Hepatitis B Surface Antibody Titer (HBsAb-QN/CONC/Index titer) drawn after completion of the series, **OR**
- Hepatitis B/Heplisav-B series in process; upload documentation for each dose as received to your *To Do List*; titer is due 1 month after the last dose; a status of compliance will be maintained as long as each due date is met

**Negative/Non-Reactive Titer** – Upload documentation for each dose/titer as it is received.

- Get an additional Hepatitis B vaccine dose (Heplisav-B vaccine recommended) **AND** a repeat HBsAb-QN titer 1 month later
- If the repeat titer is still negative, complete the remaining vaccine doses in the 2<sup>nd</sup> series **AND** another HBsAb-QN titer 1 month after the last dose
- Hepatitis B non-responders** – Contact HSIP at [myshots@uw.edu](mailto:myshots@uw.edu) to obtain a letter for your provider to complete. In addition to documentation of 2 full Hepatitis B vaccine series, submit the completed letter, a final non-reactive HBsAb titer result, and a negative Hepatitis B Surface *Antigen* (HBsAg) titer result.

### **Hepatitis B Infection/Carriers**

- Hepatitis B acute/chronic infection**, contact HSIP at [myshots@uw.edu](mailto:myshots@uw.edu) to obtain a letter for your provider. Submit the completed letter and reports for HBsAb-QN, HBcAb (core antibody), and HBsAg lab tests to HSIP at [myshots@uw.edu](mailto:myshots@uw.edu).
- Hepatitis B carriers**, contact HSIP at [myshots@uw.edu](mailto:myshots@uw.edu) to obtain a letter for your provider. Submit the completed letter and report for HBsAg lab test to HSIP at [myshots@uw.edu](mailto:myshots@uw.edu).

**Contact the Health Sciences Immunization Program (HSIP) at [myshots@uw.edu](mailto:myshots@uw.edu) or call 206.616.9074.**